

SAFEGUARDING ADULTS AT RISK PROCEDURES

These procedures are to be read alongside appendices found in a separate document: 'Safeguarding Appendices'.

Auditions

When YMPST issues invitations to audition for performances or involvement in its wider activities the relevant documentation will include the statement:

"Specific needs: if you have any specific needs, such as a disability or an illness, that requires us to provide assistance or an adaptation of existing procedures to allow you to participate in this YMPST activity please let us know now."

Identifying an adult at risk

When anybody registers a need for assistance under this clause the matter will be referred to the Designated Safety Officer who, in consultation with the Chair, will decide on the appropriate course of action. It is accepted and recognised that seeking assistance under this rubric does not mean that the person will be deemed an adult at risk. However, if to the Designated Safeguarding Officer, it seems possible that the nature of the person's added needs could potentially mean they are at risk of harm or neglect the person will be informed of that decision and advised that they are considered to fall within the YMPST Safeguarding Adults at Risk Policy. If the individual does not accept that decision the Designated Safeguarding Officer will have to accept that decision. When the individual accepts the decision of the Designated Safeguarding Officer the stages detailed below will be followed.

Notification and Communication

When an adult at risk is involved in a production or activity all interested parties will be advised of what needs to be done. Because each adult at risk will have unique features the specific stages to be followed will vary but the key requirement is to ensure that the adult at risk is treated with dignity and respect. There is a collective responsibility to ensure this is achieved. This may well mean that the adult at risk receives special support and resources.

Inappropriate Behaviour

If there is a serious allegation that a member of YMPST has failed to deliver on our collective responsibility to treat adults at risk with dignity and respect that individual will be suspended until an investigation is concluded. No matter how any individual may feel about

the accusation, both the alleged abuser and the adult at risk have the right to confidentiality under the Data Protection Act 1998.

Risk Assessments

If an adult at risk is involved in a productions or other activity the risk assessment must specifically consider what, if any, additional risks arise because an adult at risk is involved.

Photographs and Video Recording

If, as anticipated, adults at risk involved in YMPST productions and activities have the capacity to make a decision their consent to use photographic/video material, in which they are included for promotional or other purposes, will be in accordance with standard procedures. If the adult at risk lacks the capacity to make a decision the consent of their legal guardian or other statutorily authorised body will be sought.

Review of these procedures

These procedures will be regularly monitored by the YMPST Committee and will be subject to annual review.

The YMPST's current DSO is MAURICE CRICHTON and he can be contacted on 07753 606 546 or by email - maurice.crichton@ympst.co.uk - or at 53 Lindley Street, York YO24 4JG (Role of DSO - Appendix 1).

Signed: *Linda Terry* (Chair)

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